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We strongly encourage that authors pay particular attention to the originality of their work. Upon submission, all manuscripts will be evaluated to identify any previously published material by screening submitted manuscripts against published studies, including submitted figures and images.

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Article Processing Charge: Once an article is accepted for publication, author(s) will pay a \$50 article processing charge. If the author team has any questions or issues about this fee, please contact Translation@utoledo.edu

MANUSCRIPT PREPARATION

Cover Letter: According to journal policies outlined below, discuss potential reviewer conflicts of interest in your cover letter, suggest appropriate outside reviewers and include IRB or IACUC approval numbers, or letter of exemption. Also, include written permission for reprinting tables or figures, copies of any published material that could be considered duplicative.

Format: Set paragraph format to double-spaced, leaving 1-inch margins. Number all pages, including the title page.

Authorship: All authors listed in the manuscript must have participated in the design or analysis of the project. In addition, all authors must review the final text and be prepared to take public responsibility for its content. Other individuals who made contributions should be included in the acknowledgments; the author should get their permission to be acknowledged before the manuscript is submitted.

Style issues: Use generic names for drugs; capitalize any trade names when they are used. Spell out all abbreviations on first usage. The journal follows the Numbered style guide. Prospective authors are encouraged to read the "Authors' submission toolkit: A practical guide to getting your research published" (available at *Current Med Res & Opinion* 2010; 26(8):1967-1982). The toolkit summarizes tips and best practices to

increase awareness of editorial requirements, submission processes, publication ethics, peer review, and effective communication with editors.

PAPERS REPORTING EXPERIMENTAL RESULTS OF BASIC OR CLINICAL RESEARCH

Title page: Include on the first page the article's title, the authors' names, and affiliations.

Running Title: No more than 50 characters including spaces.

Keywords: No more than 5 key words.

Abstract: Provide a structured one-paragraph double spaced abstract of 150 to 300 words, no references in this section.

Footnote/acknowledgments: Provide role of each author in design of research and preparation of the manuscript; name, address, e-mail address, and phone number of the corresponding author; conflicts of interest if any; include information on IRB or IACUC approval if appropriate, or exemption; acknowledge any grant support.

Introduction: Ideally not more than 3-5 paragraphs.

Materials and methods: This section must include sufficient information to allow others to repeat experiments. Provide information with full name of supplier and address, or any modification to original protocol. Provide information on manufacturers, suppliers, software, all reagents used with the corresponding kit number, model, version if available.

Manufacturers, suppliers, software details need to be provided for all reagents used (including chemicals), instruments (e.g. thermal cyclers, microscopes, etc.), and software, ideally accompanied by the corresponding kit number/model/version.

It is important to explain how bacterial strains/cells/tissue were collected, handled and stored, and where they were from, provide the name and supplier. For studies on human subject only a minimum of information must be included such as: number of subjects, age range, gender, health status.

For statistical analyses please provide: (1) what statistical analyses have been used, (2) the n for each analysis, (3) the actual P-value and other values for each test and other statistics. The word 'significant' should only be used when referring to statistically significant results. Please see the following link as a guide for language to avoid: <https://mchankins.wordpress.com/2013/04/21/still-not-significant-2/> Notable but not significant results should be included in the Discussion section.

Results

Discussion

Conclusion

References: In-text citations and reference list should conform to the *Translation* Numbered citation style. If you are unfamiliar or new to using the Numbered Citation Style, feel free to use our EndNote Style Sheet. Citations in the reference list should be numbered as they appear in the text of the document. Where available, include the DOIs (Digital Object Identifiers) or the URL of the journal website. *Any submission not conforming to the specified citation style will be returned to the author for corrections and resubmission.*

Journal article:

Jiang, X., S. Chen, J.M. Asara, and S.P. Balk, *Phosphoinositide 3-kinase pathway activation in Phosphate and tensin homolog (PTEN)-deficient prostate cancer cells is independent of receptor tyrosine kinases and mediated by the p110beta and p110delta catalytic subunits*. J Biol Chem, 2010. **285**(20): p. 14980-14989.

Book chapter:

Moukarbel, G. and F. Resnick, *Transbrachial Access*, in *Textbook of Catheter-Based Cardiovascular Interventions: A Knowledge Based Approach*, P. Lanzer, Editor. 2013, Springer: New York, New York. p. 395-398.

Personal communications and unpublished data should be identified in parentheses in the text.

Tables and figures: Number tables and figures in the order in which they are discussed in the text. Include call-outs in the text for location. Tables should be created using a word processor table function, and placed at the end of the document with legends, one per page. Complex tables should also be submitted as PDF files. Provide enough details in titles, footnotes, and legends so that the tables and figures can be understood apart from the text.

Halftone and color images should be saved through Photoshop as PDF or PNG files for high-resolution (600 dpi) printing. Figures should not be inserted or embedded into the manuscript document; rather, they should be saved and attached as separate files. Contact the editorial office for assistance in preparing high quality graphs and diagrams or for referrals for medical illustration.

CASE REPORTS

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Introduction and patient information: Age, gender, ethnicity if relevant, related medical problem(s) if any. Patient's privacy must be protected and only the information that is medically relevant is permitted.

Objectives for case reporting

Case report

Discussion

Conclusion

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